

## Please contact your nearest Bonding Representative

### **Eau Claire**

Sue Hennig  
(715) 836-3160

### **Elkhorn**

Jenean Shreves  
(262) 741-5191

### **Green Bay**

Roy Koeller  
(920) 448-6460, ext. 277

### **Kenosha**

Joe Harris  
(262) 697-4710

### **La Crosse**

Ed Ryan  
(608) 785-9331

### **Madison, Dodgeville**

Tom Swoboda  
(608) 242-4879

### **Marshfield**

Susan K. Hoffman  
(715) 387-6386

### **Menasha**

Pam Basler  
(920) 968-6313

### **Milwaukee**

Lea Collins-Worachek  
(414) 546-6808

### **Pewaukee/Waukesha**

Tom Barth  
(262) 695-7791

### **Sheboygan**

Judy Puetz  
(920) 208-5811

### **Stevens Point**

Donna Swanson  
(715) 345-5339

### **Superior**

James Erickson  
(715) 392-7808

### **Wisconsin Rapids**

Jan Wegner  
(715) 422-5021

### **Department of Corrections:**

Bonnie Heise  
(920) 424-7604

*(Contacts revised March, 2004)*



 **888/258-9966** (toll free)

 **[www.wisconsinjobcenter.org](http://www.wisconsinjobcenter.org)**

 **[jobcenter@dwd.state.wi.us](mailto:jobcenter@dwd.state.wi.us)**

Employer protection,  
free of charge

## FIDELITY BONDING

through the  
Federal Bonding  
Program

Fidelity Bonding Program is administered  
in the State of Wisconsin by:

**Department of Workforce Development**  
Division of Workforce Solutions  
Job Service Bureau

<http://www.dwd.state.wi.us/dws/programs/bonding>

### State Bonding Coordinator

#### Telephone

**Toll-free** \_\_\_\_ **(866) 894-8527**

**Direct** \_\_\_\_ **(608) 261-6863**

**TTY** \_\_\_\_ **(608) 267-9019**

Mail to:  
DWS/DWS job Service Bureau  
GEF-1, Rm. G200  
201 E. Washington Ave.  
P.O. 7972  
Madison, WI 53707-7972

To obtain single copies of this publication, visit your nearest Wisconsin Job Center. For multiple copies of this or other Wisconsin Job Center publications, contact Document Sales at 1-800-DOC-SALE (Visa/MasterCard accepted).

We invite your comments.

Send an e-mail message to: [jobcenter@dwd.state.wi.us](mailto:jobcenter@dwd.state.wi.us)

*The Wisconsin Department of Workforce Development (DWD) is an equal opportunity employer and service provider. If you have a disability and need to access this information in an alternate format or need it translated to another language, please contact the DWD Equal Employment Opportunities office (e-mail: [dwdeeo@dwd.state.wi.us](mailto:dwdeeo@dwd.state.wi.us)).*



## About Fidelity Bonding

A Fidelity bond is a form of business insurance that protects the Employer in case of any loss of money or property due to dishonest acts of their employees.

It is like a “guarantee” to the Employer that the person hired will be an honest worker. The bond is given to the Employer free of charge, and serves as an incentive to the business to hire a job applicant who has some “risk” factor in their personal background.

Wisconsin Employers have access to policies free-of-charge when any barrier to hiring or retaining any employee exists due to:

- ☐ the Employer's insurance coverage prohibits the hiring of a certain applicant;
- ☐ the Employer's insurance carrier removes coverage on a current employee when facts indicate the employee is not bondable; OR,
- ☐ **ANY REASON** in an individual's past that leads to a question of job honesty.

- TAKES ONLY ONE DAY!
- ABSOLUTELY NO FORMS for the Employer to sign
- NO deductible
- NO follow-up questions
- NO unexpected policy terminations

Up to \$25,000 of total bond coverage is possible, with no deductible amount of liability for the Employer.

The initial Fidelity bond is issued for a 6-month period. After this period the employee is eligible for commercial bonding either through the Employer's insurance carrier, or through the issuer of the policy under the state's Fidelity Bonding Program.

The Employer is able to get the worker's skills without taking any risk of worker dishonesty on the job.

Only the Federal Bonding Program will issue bonds to Employers to cover anyone who is usually NOT BONDABLE.

## Who can take advantage of the free policies?

- ☐ **Any Employer**
- ☐ **Any position** where federal taxes are automatically deducted
- ☐ **Any individual** where bonding will secure employment

The worker must meet the legal age for working; there are no age limits. The job is usually to be for at least 30 hours per week. Self-employed persons cannot be covered.

## What does a Fidelity bond cover?

- ☐ Theft, Larceny and Embezzlement
- ☐ Money, securities and other property

Issuance of the bond for the hire to occur can be requested by either the Employer or the job applicant. The Employer must make the applicant a job offer and set a date for the individual to start work. The job start date will be the effective date of the bond insurance, which will terminate six months later.